

Fall | 18

Charlemagne

French Immersion Elementary School

Principal's Welcome

Dear Charlemagne Students and Families:

Bienvenue à la nouvelle année scolaire! On behalf of the staff, I am pleased to extend a warm and personal welcome to the year ahead.

I'm thrilled to be back in Eugene and once again serving the French Immersion community. Returning is truly full circle for me. I began my career teaching French and History at South Eugene in the Eugene International High School, the very place our students' K-12 French Immersion experience culminates. I'm looking forward to supporting students in K-5, knowing the opportunities in high school and beyond.

Our immersion program is unique in Eugene and in Oregon and our purpose is clear. Even at elementary, our focus is educating global citizens who will acquire the critical academic and interpersonal skills necessary for participating and communicating in an international, multilingual society. Our work is to nurture kindness, empathy and awareness in students to support them on this path. It is truly my honor to be a part of the K-5 journey with you.

We have a lot to be excited about this year! A new schedule, a continued focus on French language skill articulation, the second year of a new math program, additional academic supports for students' French and English language development, and some new staff on campus are all converging to make 2018-19 memorable.

I look forward to meeting many of you in the coming days and weeks, and especially at our social on September 4. Nous espérons que vous passez une année excellente!

Cordialement,
Courtney Leonard

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Our Vision: We strive to support each student by creating a safe, structured and student-centered learning environment. This will be accomplished through differentiated instruction, culturally responsive practices and high levels of student engagement with a francophone focus.

Class Lists

Class lists for grades 2-5 will be emailed out by Friday, August 24. We will also have copies in the main office. Kinder and 1st grade lists will be available the Friday, September 7 after teachers have observed their classes.

As a reminder, we do not make changes to class lists. Teachers carefully compile lists each spring based on myriad factors, academic and social. Thanks for your understanding and cooperation.

School Pictures

Mark your calendar now for school pictures on Friday, October 19! Order forms with collection envelopes will be distributed in early October. Please make sure your student has a completed form to bring in; you can also order online.

School Supplies

A \$50 dollar contribution (+ 2 boxes of Kleenex) is requested from all students for classroom supplies, class field trips, technology maintenance and printing costs. Questions about the contribution should be directed to Bernadette in the office. You may also email her at conover_b@4j.lane.edu.

Charlemagne will order all the supplies students need. This allows all students the same access to materials. We do suggest your student has a full size backpack and comfortable shoes.

Project Hope at Chavez Elementary School

Coupons for backpacks and other supplies are available in the Charlemagne office for this event on Sunday, August 26.

Back to School Social: Tuesday, Sept. 4

We're looking forward to seeing everyone the day before school starts at our annual back to school event! This year, we've scheduled an informal drop-in session for you to meet the new principal.

2:00 – 2:30 pm Classrooms open
 Meet the new principal (Library)
2:30 – 4:00 pm Meet and greet on the playground

At the social, families may pay the \$50 school supply contribution in the office at that time. Please bring cash or check only.

Address Updates

Also at the back to school social, we will hand out a copy of your student's profile. Please make any changes, sign the back and return it. Please return the form even if you don't have any changes.

If you have moved, please bring in two pieces of proof of your new address to the front office. If you can't come Sept. 4, we will send a copy of the profile home.

First Day of School: Wednesday, Sept. 5

The first day of school is an important day for all students. Kindergarten and first grade students will mix the first three days of school in order for teachers to consider the best match for classroom placement. Second through 5th grade students will start with their teachers Wednesday morning.

Classroom doors open at 8:20 am and school begins at 8:30 a.m. for all students. Students should be in their classrooms for attendance at the designated start times. If you know your student will be late or absent, please call the 24-hour attendance line: 541-790-7092.

Protecting Time at School

Open and constructive communication is a key element to our shared success. *We respectfully request you call the office or email staff to arrange meetings*; our teachers must give their full attention to their classrooms and *cannot* pause for a drop-in visit either before or after school. Please do contact your student's teacher with questions; most concerns are successfully mediated through direct communication.

Please check the calendar on our website and make note of no-school days. We encourage you to make your regular doctor and dentist appointments on no-school days.

On any school day you cannot pick up your student and need to make arrangements, please call the main office before 12:00 pm to insure a message is delivered to your student. After 12:00 pm, please understand there is no guarantee your child will receive the message. Calls and messages to the classroom are disruptive to the learning environment and instruction. In addition, the office is extremely busy in the afternoon.

Curriculum Night: Tuesday, Sept. 25

6:00 – 6:40	1 st /2 nd grade meet in classrooms
6:45-7:15	All families in gym for info session w/ Parent Group
7:20-8:00	3 rd – 5 th grade meet in classrooms

NOTE: Kinder families need not attend.

Drop off/Pick up: Please be safe!

Student safety is our first priority and our parking lots are busy and congested. Please follow school rules in our parking lot: Be safe, respectful and responsible. We want an accident-free year!

Drop off and pick up happens in both the back parking lot off Potter and the front parking lot off Kincaid:

Back parking lot: Kindergarten and 3rd grade

Front parking lot: 1st, 2nd, 4th and 5th grade

If two or more students attend, the older student(s) should go to the youngest's zone.

A few more tips:

- Do not stop where your student is standing to pick them up. If there is empty space in front of you, pull forward. Continue to move forward so traffic is not backed up.
- Drive slowly and do not jump ahead to an open space. Everyone should pull forward.
- Remain in your vehicle at all times. If you need to get out of your car to find your child or help them in and out, please find a parking space.
- Allow children to enter the vehicle on the curb side only.
- Drive slowly in the neighborhood approaching school and the driveway.
- Display your child's name and grade in the window to help teachers recognize vehicle to student.

Last Playdate: Saturday, August 25

Reconnect with old friends and find new ones at the last Saturday play date of the summer! Meet on the playground at 10:00 and stay 'til noon.

Calendar of Upcoming Events:

September:

4	Back to School Social
2:00	Meet the principal (Library)
2:00	Classrooms open
2:30	Meet and greet on the playground

5 First Day of School

6 Canoe Island Family Meeting, 5:30 pm

11-15 Canoe Island Trip (5th grade only)

25 Curriculum Night
Parent Group info session

October:

8 Read – a – Thon Kick Off

10 Walk/Bike to School Day

19 School Picture Day

12 No School (State-wide In-service)

November:

1-9 Book Fair

2 Grand Lunch

7 Parent-Teacher Conferences, 4 - 8 pm

8 No school, Parent Teacher Conferences,
8 am - 8 pm

9 No school

12 No school (Veteran's Day)

15 Picture re-takes

22-23 No school (Thanksgiving Break)

Calendar

To view all upcoming events and special schedules, please visit the Charlemagne website. Also on the website, be sure to sign up for the weekly eNews to receive calendar updates.

New School Schedule, 2018-19

Our schedule shifted by about fifteen minutes this year, so please make a note of the changes below. Please also be aware early release on Fridays is now at 1:45 pm. On Fridays, recess and lunch times remain the same.

7:45	Office opens
8:00 – 8:20 am	Drop-off and cafeteria open—free breakfast for every student, every day!
8:20	First bell and classroom doors open
8:30	Second bell, classes begin, attendance taken
9:35 – 9:50	Recess: Kindergarten
9:55 – 10:10	Recess: 1 st and 2 nd grade
10:15 – 10:30	Recess: 3 rd , 4 th and 5 th grade
11:35 – 11:55	Lunch: Kindergarten, 1 st and 2 nd grade Recess: 3 rd , 4 th and 5 th grade
11:55 – 12:15 pm	Lunch: 3 rd , 4 th , and 5 th grade Recess: Kindergarten, 1 st and 2 nd grade
12:15	Transition back to class Afternoon attendance taken
3:00	Dismissal bell
3:00 – 3:10	Pick-up
3:45	Office closes (The office will close at 2:15 on Fridays.)

School Supervision

Charlemagne supervises students between the hours of 8:00 am - 3:10 pm Monday through Thursday and 8:00 am - 1:55 pm on Friday. We also supervise during official school events that occur outside of regular school hours. Students are not allowed to remain on campus unsupervised. Please make sure to prearrange for early release and non-school days. Students left unattended on the playground who break school rules may lose privileges

YMCA

YMCA is available for on-site care before and after school for our students. Charlemagne began services with YMCA many years ago and we are proud of our long-lasting relationship.

Before school care will begin at 7:00 am and the after school program will be available until 6:00 pm, Monday through Friday. Registration forms are available in the main office, as well as on the YMCA website. Please note that childcare will continue to be provided on no school days **at** the YMCA. If you have further questions, please contact Holly at 541-686-9622 or e-mail to holly@eugeneymca.org. You can further explore the YMCA's services at their website at www.eugeneymca.org.

2018-19 Staff Members

Principal	Mme Courtney Leonard	leonard@4j.lane.edu
Secretary	Mme Bernadette Conover	conover_b@4j.lane.edu
Counselor	Mme Laura Dale	dale_l@4j.lane.edu
Head Custodian	M Brad Elliott	elliott_b@4j.lane.edu
Night Custodian	M Rob Potter	potter_r@4j.lane.edu
Kindergarten	Mme Michele Jensen	jensen_m@4j.lane.edu
	Mme Elisa Salmond	salmond_e@4j.lane.edu
First Grade	M Soumagail Moussa	moussa_s@4j.lane.edu
	Mme Sara Roadman	roadman_s@4j.lane.edu
	Mme Erika Wolf	wolf_e@4j.lane.edu
Second Grade	Mme Kim Pash-Bell	pash_k@4j.lane.edu
	Mme Aurelie Sion	noble_a@4j.lane.edu
Third Grade	Mme Ariel Boggs	boggs_a@4j.lane.edu
	Mme Anou Hampshire	hampshire_a@4j.lane.edu
Fourth Grade	Mme Shelli Hopper-Moore	hopper_s@4j.lane.edu
	Mme Jana Kincaid	kincaid_j@4j.lane.edu
Fifth Grade	Mme Carrie Grabowki	grabowski_c@4j.lane.edu
	Mme Adrienne Pierce	carlson_a@4j.lane.edu
Special Education	Mme Mary Gevatosky	gevatosky_m@4j.lane.edu
Music	M Robin Chappell	chappell@4j.lane.edu
PE	Mme Chrisanne Mehl	mehl@4j.lane.edu
Food Services	M. Veronica Tift (Ms. V)	beauchamp_v@4j.lane.edu
Nurse	Mme Lourie Morgan	morgan_l@4j.lane.edu
Technology	Mme Erica Bowman	bowman_e@4j.lane.edu