

**PTO General Meeting Minutes**  
**Tuesday, January 21, 2014 6:30-8:00PM**

1. Welcome and Co-Chairs Report - Angie and Melissa
  - a. PTO District Meeting
    - i. Goal of District meeting: Joint collaborative project amongst all schools i.e. Winter Warmth Drive
2. Site Council Report – Shannon Tom
  - a. Process to fund new projects
    - i. Have an idea?? **Submit it by February 3rd.** Site Council decided that half of the money that is left over after money spent on staffing will be kept in reserves, the other half is up for discussion. Criteria to think about when submitting an idea; ways to reach the largest group of students, French, technology, special education. It does not have to meet all four criteria.
3. Principal's Report – Morley Hegstrom
  - a. School Choice visits – January 28, 29, 30; February 25, 26, 27. We need parent volunteers to give school tours.
  - b. Update on Amity International Program
    - i. Morley is applying for 2 intern Amity teachers from France aspiring to be teachers.
    - ii. Morley is looking for someone to volunteer to oversee the intern teacher's stay. It would include checking with the teacher to make sure they are happy and there needs are being met, help coordinating the living situation for the teachers.
4. Committee Reports
  - a. Mardi Gras – Stephanie Hand

**February 28th, Don't miss this great event** - It will include games, raffle baskets (find out your kids class theme so you can donate items to make the basket), Mardi Gras store with great trinkets this year! This is a community event!!! Tickets can be given to families that need them. We want all families to be part of this event. Mardi Gras food will be coordinated by the 4<sup>th</sup> grade Canoe Island committee and the amount of money raised will go toward scholarships for the trip.
  - b. Fundraising
    - i. Math Madness- has already begun. Deadline for submitting completed packets and donations is January 31.
    - ii. Spring Creek Holiday Trees – Larisa Lilles – waiting for check
    - iii. Restaurant Fundraisers – Stephanie Hand suggested having a pancake breakfast fundraiser in the school cafeteria sometime this spring. The idea of coupling it with a garden party was also suggested. We will make a final

decision and consider possible dates at February meeting. Shannon Tom also suggested that Wild Duck and Track Town Pizza do school fundraisers. There was more interest in having one at Wild Duck, so PTO chairs will ask Cindy Matherly to check into it.

- iv. Spring Auction – Friday, April 25 at the Vet’s Club in Eugene. Committee members will be sending PTO reps more information about a donation from each classroom soon.
  - v. Other updates
- c. CBOB – Jennifer Frei  
Encourage students to be reading!! Jennifer is working on a schedule for battles with other schools that are not technically registered.
- d. Green Schools/Garden Club- Tabatha Andrews  
The committee is working on reaching the highest level of "Green School." In order for this to happen we really need more student and teacher involvement. There will be more discussion this spring about how we can make this happen.
- e. Esprit de Corps - Gina Thompson  
February Food Drive – will send out information in PTO eNews.
- f. Canoe Island – 4<sup>th</sup> grade parent reps  
The trip will be Sept 2-6. The committee will meet next Monday (January 27) in the library. There was also general discussion about what fundraisers would be designated for Canoe Island. This year’s 4<sup>th</sup> grade class will coordinate the food at Mardi Gras with proceeds going to scholarships for their Canoe Island trip. The food at the Science Fair and Johnson Brother’s Mother’s Day baskets have also historically been fundraisers for a 5<sup>th</sup> grade class trip. We need to decide if we want to change the classes in charge of these two fundraisers (i.e. 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> graders) now that the 5<sup>th</sup> grade trip is at the beginning of the year instead of the end of the year. We will discuss alternative plans at the February meeting.
- g. Treasurer’s Report – Sabrina Parsons gave an update on the RG article regarding the check written from the 4J district to Charlemagne’s PTO bank account. This check was written to transfer parent funds from the school’s account to the PTO’s newly formed nonprofit organization. It was not written to an individual PTO member as the article suggested. The funds transferred will be used to pay for 2013-14 staffing costs.
6. Next Action Steps, refreshments, announcements – Larisa Lilles volunteered to bring refreshments for the February meeting.

**Next PTO meeting Tuesday, February 18, 2014**